

WELCOME TO THE SHABLAM FAMILY

Shablam Dance Academy Contact Details:

Studio Director, Allan Botha: 082 77 22 502

Email: admin@shablamdance.co.za

Facebook: Shablam Dance Academy

Instagram: @shablamdanceacademy

PLEASE NOTE: All communication is to be done via WhatsApp, text or email only.

Please do not call unless it is an emergency. If in the case of an emergency we are unable to answer a phone call, we will respond as soon as possible.

Dear parent / guardian / student

Shablam Dance Academy offers the following:

- Modern / Contemporary & Jazz (SABOD syllabus)
- Acrobatics (no syllabus)
- Choreography for competitions & functions
- First Dance / Wedding Couples
- Open Classes (Plyometrics, PBT, Ballet Rip, Barre Body, Stretch)

Venue:

- **Studio:**
St Augustine of Canterbury Anglican Church, Orange Grove.
83 Ninth Street, Johannesburg, 2192.

About the classes:

Class Times:

- Each class ranges in duration from 30, 45 or 60 minutes long, depending on the student, the style and the age group.

Dress Code:

- Form-fitting clothing that is flexible and comfortable to move in (e.g. leotard, tank top, leggings, hot pants).
- Socks, Jazz Shoes, Dance Paws or Barefoot
- Hair to be neat and tied back, as not to disrupt the dancer during class. Preferably in a neat bun.

Student Requirements:

- Blocks
- TheraBand
- Knee Pads
- Studio Merchandise
- Drop Box Account (free version is adequate) for music purposes.
- Digital Headshot for online entry system purposes.

Studio Uniform:

- The studio colours are black and white.
- Studio uniforms are made to order and will be done annually.
- Studio uniform to be worn to all competitions | workshops | prizegivings.
- Competition team to wear full Shablam Dance Academy studio merchandise with black leggings and black/white takkies.

The following documents are required to be signed and returned to complete enrolment:

1. Indemnity Waiver & Contract Agreement
2. Enrolment Form
3. Proof of payment / cash of Registration Fee of R350,00

The student must be the legal age of 18 years or older to sign any of the below documentation or a parent/guardian must complete and sign on behalf of the student.

SHABLAM DANCE ACADEMY OPERATION OUTLINE & FEE STRUCTURE

Operation Outline:

- The studio is run on a term basis, according to King David School terms.
- There will be no class on Public Holidays, Jewish Holidays or School Holidays unless otherwise decided by studio management.
- If classes need to be cancelled due to unforeseen events, church requests / events, competition date clashes or load shedding, these classes will be terminated, as these are all out of studio management's control.
- Should classes be cancelled by management for any personal reasons whatsoever, a make-up class will be arranged.

2024 King David School Terms:

- Term 1: 16th January 2024 – 19th April 2024
(Classes start 22nd January 2024)
- Term 2: 2nd May 2024 – 12th July 2024
- Term 3: 29th July 2024 – 15th October 2024
- Term 4: 28th October 2024 – 6th December 2024

Public & School Holidays Falling within Terms:

21 st March 2024	Human Rights Day
28 th March 2024	School Holiday
29 th March 2024	Good Friday
1 st April 2024	Family Day
27 th April 2024	Freedom Day
1 st May 2024	Worker's Day
14 th June 2024	School Holiday
16 th June 2024	Youth Day
17 th June 2024	Public Holiday
9 th August 2024	National Women's Day
24 th September 2024	Heritage Day

Jewish Holidays:

23 rd – 30 th April 2024	Pesach
12 th – 13 th June 2024	Shavuot
3 rd – 4 th October 2024	Rosh Hashana
12 th October 2024	Yom Kippur
17 th October – 23 rd October 2024	Sukkot
24 th October 2024	Shemini Atzeret
25 th October 2024	Simchat Torah

Group Class Structure:

ABC - Group	Age: 6 & under	Payment Structure 1
Group 1	Age: 7 - 8	Payment Structure 2
Group 2	Age: 9 - 10	Payment Structure 2
Group 3	Age: 11 - 12	Payment Structure 3
Group 4	Age: 13 - 14	Payment Structure 3
Group 5	Age: 15 & over	Payment Structure 3

Group class placement will primarily be determined by the student's age. However, the studio director reserves the right to move a student to another group at any given time for whatsoever reason.

Fee Structure:

Annual Enrolment Fee:

A non-refundable Enrolment fee of R350,00 is required on the day of enrolment and will be added to the first invoice of the year.

All Fees are adjusted annually.

Term Payment Due Dates:

Term 1	29 th January 2024
Term 2	22 nd April 2024
Term 3	22 nd July 2024
Term 4	16 th October 2024

Group Class Term Fees per Student (to be paid via EFT):

Service	Rate Per Term
Structure 1	
Weekly Group Class (2 x 30min classes per Week)	R2150,00
Security Fee	R200,00
TOTAL:	R2350,00
Structure 2	
Weekly Group Class (2 x 45min classes per Week)	R2850,00
Security Fee	R200,00
TOTAL:	R3050,00
Structure 3	
Weekly Group Class (2 x 60min classes per Week)	R3150,00
Security Fee	R200,00
TOTAL:	R3350,00

Other Service Fees (to be paid by cash / card before lesson):

Service	Rate Per Hour
Regular Private Lessons (SDA Students) Regular Private Lessons (non-SDA Students)	R300,00 per Hour R350,00 per Hour
Choreography (SDA Students) – Per Solo / Duo	R500,00 (R200,00 Creative Fee + R300,00 Regular Private Lesson). Every hour thereafter a regular private lesson fee of R300,00 will be charged.
External Choreography (non-SDA students) – Per Solo / Duo	R1000,00 (R650,00 Creative Fee + R350,00 Regular Private Lesson). Every hour thereafter a regular private lesson fee of R350,00 will be charged.
Small Group Choreography (SDA Students)	R300,00 Creative Fee per student for the first hour, where thereafter a rate of a R100,00 per student will be charged per hour spent.
External Small Group Choreography (non-SDA students)	R500,00 Creative Fee per student for the first hour, where thereafter a rate of a R150,00 per student will be charged per hour spent.
Formation Team / Production Choreography (SDA Students)	Will be choreographed in class and carries no additional cost.
External Formation Team / Production Choreography (non-SDA students)	Will be calculated upon request.
Drop-in Group Class Fee (non-SDA Students)	R150,00 per Class

Competition Fees:

- SABOD student registration fee payable in January – for dancers wanting to enter SABOD competitions. This will be communicated to those individuals interested.
- Competition fees – these will be communicated as they are received by the studio. Please note that fees vary depending on competition.

Shablam Dance Academy Bank Details:

Account Holder:	Mr. Allan Botha
Bank:	Capitec Bank
Account Number:	1676117383
Branch:	470010
Type of Account:	Savings

SHABLAM DANCE ACADEMY TERMS & CONDITIONS

Shablam Dance Academy cannot be held responsible for any errors caused by failure to read or understand the Terms & Conditions in full.

Studio Rules:

1. All class times, durations and dates are set out by Shablam Dance Academy.
2. All students must adhere to the dress code & hair guidelines at all times.
3. Shablam Dance Academy staff to be treated with respect at all times and all teachers to be addressed as Coach (followed by their name).
4. Students are to be punctual for every lesson. Students should arrive 10 minutes before the scheduled time of their lesson and wait outside the studio as not to disrupt the current lesson taking place.
5. No bubble gum, sweets, fizzy drinks or food are allowed inside the venue.
6. No eating during class. Sufficient break time will be given between lessons.
7. Please ensure that your child / children / student has water or a water bottle at every class.
8. Cell phones to be switched OFF or put on SILENT during the class and may only be used for recording purposes.
9. Parent/s or guardians may only observe private lessons at the discretion of the instructor. Viewing of group classes is not permitted, unless commissioned by the instructor before a competition. Observers must sit quietly and not disturb or distract the class.
10. Shablam Dance Academy will not be held liable for any debt incurred at any previous studios or be held responsible for any financial arrangements made prior to enrolment with SDA.

Class Timetable / Schedule:

Every effort will be made to keep the class timetable / schedule the same throughout the year to accommodate most of the students. However, this is **subject to change at any time**, should there be any discrepancies throughout any of the terms.

The class timetable / schedule will be revised before the start of each term and amended if necessary.

Competition Items:

All competition items will be decided by the studio director only.

No item will be entered into a competition unless the dance is at a satisfactory level.

Competition team auditions will be held within the first term of every year. Should a student excel in class or prove him / herself, at any time after the audition, the student may be given the opportunity to join the competition team.

Dancers who audition for other dance competition teams outside of Shablam Dance Academy without the studio's consent/permission will be removed from the SDA competition team with immediate effect.

If a genre of dance is offered at SDA, we expect full loyalty to the studio and therefore no student may enter any outside commissioned work that fall into those genres (e.g. because we offer acrobatics you may not enter acrobatics under any other studio).

Costuming:

All costumes must be approved by the studio director – Allan Botha.

Each student is responsible to settle their account personally.

Recommended designers:

- GB Exclusive Dance Wear by Gwen Barger: 082 341 2658
- ZLJ Designs by Chrisna Scott: 083 254 1135
- Gold Fashion by Michelle Goldswain: 082 923 2421

Choreography:

All choreography is owned by Shablam Dance Academy. Copyright exists for all Academy Choreography. No dances may be exhibited outside of SDA studio events without the consent of Academy Director - Allan Botha. Pupils may not under any circumstance perform or re-teach dances they learn without consent. **Choreography may therefore not be entered under any other studio name or entered into any competition in a personal capacity without the SDA director's consent.**

Transportation and Collection of Students After Class.

Shablam Dance Academy is not responsible for providing transportation for any student. Students are to be collected immediately after class unless personally arranged.

Private Property

The owner of the property "Reserves the Right of Admission" to the property. Any damage to the property by any parents, guardians, the student, friends or family will be held responsible for replacing of and/or the repairing of the property.

Noise Level

The studio is situated on a property within a residential area who are intolerant of excessive noise levels.

Administration

No interruptions will be allowed during any class. All administration matters can be discussed after the class or via email / message.

Holiday Policy

Classes will not be scheduled on Public Holidays, Jewish Holidays or School Holidays unless otherwise decided by studio management.

Media Release

I hereby give consent to Shablam Dance Academy to use photographs and or video footage for the purpose of publicity, promotional material, marketing material and any website in order to promote the studio on the studio website and social media platforms: Facebook & Instagram.

Payment Terms

Fees are charged per Term (4 Terms) at regular rates according to the class structure applicable. Fees are payable on a term basis and must be paid by the given due date for each term (expected before the start of the school term).

If for any reason, the full-term fee cannot be settled, Shablam Dance Academy will accept monthly payments before the 1st of each month.

Alternatively, the full annual amount can be settled at the start of the first term.

These arrangements should be made in person with the studio director – Allan Botha.

Classes missed will not be deducted. These classes may be made up at another lesson to suit your convenience.

Private lessons will only be deducted in case of illness and must be cancelled 24hours in advance. Where possible, every effort should be made to notify management of the absence of the pupil for any reason whatsoever.

There are **4 Term Instalments per year** that must be paid in full, before the start of the term. This is regardless of school holidays and classes missed due to cancellation on behalf of the student.

Statements will run on a quarterly basis and will be sent out before the start of the new term, to serve as a payment reminder.

Please note there is a **10% sibling** discount for families with 2 (two) or more children (discount will be given to the additional children **only** and will only be calculated on **regular classes**, not on private lessons), provided the termly fee is reflected in the Shablam Dance Academy account by the given invoice due date.

In the case of a dancer only being able to attend 1 class a week, the whole Term Fee will still be due by the dancer.

This document is a Shablam Dance Academy Contract to be signed by the Parent / Guardian / Student and therefore **all term fees are to be paid in full one week before the start of the term (in advance)**.

All term fees to be paid via EFT (electronic funds transfer). All private lessons to be settled Cash /Card Payment after the lesson.

Please use the **STUDENT NAME & SURNAME OR INVOICE NUMBER** as the reference for payment.

Please send a proof of payment to admin@shablamdance.co.za

Termination Terms

If the student would like to discontinue the class / classes, a one calendar month written notice must be made out to Shablam Dance Academy by the Parent / Guardian / Student the last month before the end of term.

Please note that notice cannot be given in November or December.

Shablam Dance Academy reserves the right to change or cancel a class up to and including the date of the class. In the event of a class being altered or cancelled, every effort will be made to find alternative dates, times or venues.

Shablam Dance Academy reserves the right to cancel the student's contract if they do not adhere to the terms and conditions. The Parent / Guardian / Student will be notified in writing via email. The cancellation will be with immediate effect.

SHABLAM DANCE ACADEMY INDEMNITY WAIVER & CONTRACT AGREEMENT

I certify that the student is in normal health and capable of participating in the class / classes.

I do acknowledge the risk of injury or serious injuries possible. I grant permission for my child / children / student to take part in the classes and in doing so, I hereby release all rights and claims for any injuries, damages, losses, liabilities, costs and expenses, death, personal injury, disease, illness and/or property damage ("losses") arising from or in connection with my child / children / student while participating in any of the activities, which includes the class / classes / workshops / competitions or any studio activities.

I agree not to make any claim against Shablam Dance Academy or St Augustine of Canterbury Anglican Church, it's officers, directors, managing members, agents, instructors, employees or 3rd party companies.

I understand that Shablam Dance Academy does not carry accident insurance on students.

I do acknowledge that as a Parent / Guardian / Student it is my responsibility to provide Shablam Dance Academy with emergency contact details.

I certify that I have adequate insurance or medical aid to cover any injury or damages that may be caused or suffered while participating in any class.

Should Shablam Dance Academy or anyone acting on their behalf be required to incur attorney's fees and costs to enforce this agreement, I agree to indemnify and hold them harmless for any such fees and costs.

I have read, understand and agree to the above, Operation Outline & Fee Structure, Terms & Conditions and Indemnity form.

Signed at _____ on the day of _____ 20_____

Parent / Guardian / Student
Full Name (print)

Parent / Guardian / Student
Signature

Witness Full Name (print)

Witness Signature

SHABLAM DANCE ACADEMY ENROLLMENT FORM

Student Details:	
Name (Registered):	
Surname:	
Preferred Name:	
Age as at 31/12/2024:	
ID Number:	
Passport Number:	
School:	
Contact Number (Student):	
Medical Aid Name:	
Medical Aid Number:	
Allergies, asthmatic conditions, injuries, recent illness, surgery or medical condition:	
T-shirt Size:	
Parent / Guardian / Person Responsible for Account Details:	
Name:	
Surname:	
ID Number:	
Home Address:	
Postal Address:	
E-mail Address:	
Contact Numbers	Home: Cell: Work:
In Case of Emergency	Contact Name: Relationship: Land Line:
Payment Preference	Annually <input type="checkbox"/> Quarterly <input type="checkbox"/> Monthly <input type="checkbox"/>